

**NEW YORK CITY GIRLS  
BASKETBALL OFFICIALS AFFILIATION, INC.**

**BYLAWS**

Amended October 15, 2006

Amended March 7, 2000

**Name of Organization**

This organization known as New York City Board of Officials for Men's and Women's Sports Basketball Division herein referred to as New York City Girls Basketball Official Affiliation, Inc.

**Article I. Purpose/Mission**

Section A. To provide qualified and rated officials for the various educational and recreational agencies in the area.

1. By training new officials.
2. By providing current rated officials with the opportunity to update and improve their knowledge and techniques of officiating.
3. By administering the theoretical and practical testing procedures.
4. By adhering to the New York State Girls Basketball Official Association Inc. Constitution and Bylaws.

Section B. To interpret the rules and officiating techniques:

1. By providing the opportunity during the preseason for current rated officials to discuss the rules and any problems concerning the sport of basketball.
2. By conducting preseason rules interpretation clinics, in all boroughs, open to various organization, coaches associations, and prospective officials.
3. To provide a means of handling problems concerning interpretations during the season.
4. To encourage competitive events being conducted with the fullest consideration given to the nature and spirit of the rules.

**AFFILIATED WITH THE NYSPHSAA**

5. To participate in the review and revision of rules by suggestions of the names of persons to serve on National Committees and/or to initiate suggestions and recommendation through the N.Y.S.G.B.O.A. Inc.

## **Articles II. Membership**

Section A. Active members are those who:

1. Hold a current rating, officiate, and pay full dues.
2. Attend the mandatory interpretation meeting and one other business meeting during the current season. (members may attend interpretation meeting of neighboring boards and provide written documentation to the board for verification.
3. Members who do not maintain N.Y.C.G.B.O.A. requirements will be placed on probation, and will not be listed in the Register of Officials, and their name will be provided to neighboring boards and assignors.
4. Probation is one year or less.
5. If a member does not meet N.Y.C.G.B.O.A requirements within that year, the individual must reapply as a new candidate.
6. Inactive members are those who hold a current rating, pay (1/3) one-third of active members' dues, but are unable or unavailable to officiate.

Section B. Dual members are those who:

1. Have membership on two or more Girls Basketball Boards.
2. Are required to attend all mandatory business meetings.
3. Must pay dues for all boards of membership.
4. Home board is that from which the member received their original rating and where exam must be taken.
5. As of November 2008, N.Y.C.G.B.O.A. has suspended all new dual membership applications.

Section C. **Transfers:**

1. A member with a rating of Junior Varsity or above, and in good standing, may transfer to N.Y.C.G.B.O.A. with the approval of the board.
2. Such member must have their home board provide written notification of “member in good standing” status.

**Article III. Officers**

Section A. The officers shall be:

1.	Chairperson	Two year term	Odd year
2.	Vice Chairperson	Two year term	Even year
3.	Secretary	Two year term	Odd year
4.	Treasurer	Two year term	Even year
5.	Interpreter	Two year term	Odd year
6.	Member-at-Large	Two year term	Even year
7.	Member-at-Large	Two year term	Odd year
8.	Parliamentarian	Two year term	Even year
9.	Past Chairperson	Two year term	

All positions of officers shall be elected by the year indicated, with the exception of the Past Chairperson who is in office by virtue of just ending elected term in office.

**Articles IV. Duties of Officers**

Section A. **Chairperson**

1. To preside over all regular, Executive Board and special meetings.
2. To carry out the purpose of the organization as stated in the state constitution and local bylaws.
3. To serve on the Executive Committee of N.Y.C.G.B.O.A. and represent the basketball division.
4. To attend N.Y.S.G.B.O.A. and N.Y.S.P.H.S.A.A. meetings as required by the state constitution and/or send a representative.
5. Call special meetings as needed and appoint Adhoc committees.
6. Arrange borough candidate schools.
7. Signatory for all funds disbursement.

8. To arrange business and interpretation meeting dates.
9. To appoint the Rating Chairperson for floor exam.

**Section B. Vice Chairperson**

1. To serve on the Executive Board.
2. Attend all Executive Board meetings.
3. To assist Chairperson with their duties.
4. To assume the duties of the Chairperson in their absence.
5. Signatory for disbursement of funds.

**Section C. Secretary**

1. To serve on the Executive Board.
2. Record all minutes of the Executive Board and General Membership meetings.
3. Maintain all correspondence, distribution of minutes to members and Executive Board. Mailing and rating of test, meeting notices and ordering of rule books.
4. To file with the state association the Five Point Program required of each local board annually as per state constitution article II-D.
5. Maintain update list of all board members.
6. Provide to assignors the names of all members in good standing.
7. Take attendance at all meetings.
8. Maintain record of all members not in good standing.
9. Maintain current mailing list of schools and related organization within the jurisdiction of this board and provide each annually with official's directory.

10. Provide the attendance records of Executive Board members at Executive Board meetings in the board correspondences.

**Section D. Treasurer**

1. Serve on the Executive Board.
2. Maintain a record of all financial transactions.
3. Collect all dues of members.
4. Pay all bills of N.Y.C.G.B.O.A.
5. Submit an annual report to the Executive Board and general membership at the fall meeting.
6. Prepare a budget for the following year.
7. Communicate to the Secretary the names of all members in arrears.
8. Signatory for disbursement of funds.

**Section E. Interpreter**

1. Serve on the Executive Board.
2. Conduct Interpretation Session at the fall meeting.
3. To have and provide a summary of all additions, changes and corrections to rules for the new season.
4. To give rule interpretations to members throughout the season as needed.
5. To review all visual aids, handouts tapes that would benefit members and new candidate classes.

**Section F. Member-at-Large (2 Positions)**

1. To serve on the Executive Board.
2. Shall serve as liaison between the membership and Executive Committee.

3. Shall aid officers of the organization in any way possible in order that the necessary business is disposed of promptly, accurately and completely.

#### **Section G. Parliamentarian**

1. To serve on the Executive Board.
2. Shall supervise all elections.
3. Shall be the chief consultant to any nominating committee.
4. Shall maintain the proper custody authority relative to the constitutional interpretation.
5. Shall perform such other duties as directed by the Chairperson or Executive Committee.
6. Shall be the Chairperson of the Constitution Committee.

#### **Section H. Past Chairperson**

1. To serve on the Executive Committee.
2. Provide experience to the Executive Board.

### **Article V. Standing Committees**

#### **Section A.**

1. Audit and Budget
2. Constitution
3. Ethics
4. Nominating
5. Education-Camp/Training
6. Lifetime Member-Honorary
7. Banquet
8. Rating
9. Sunshine

## **Article VI Meetings of N.Y.C.G.B.O.A**

### **Section A.**

1. There will be a minimum of (3) three meetings of the board. All members must attend an interpretation meeting as per by laws Article II, Section A2 and a fall business meeting.
2. Absence from a required meeting may be excused if a valid reason is submitted in writing to the Executive Board.
3. The Executive Board will review attendance and have Secretary update members standing.

## **Article VII Competence and Misconduct**

### **Section A.**

1. All problems concerning the competence or misconduct of an official will be referred to the Ethics Chairperson for review by the Ethics Committee.
2. The Ethics Committee will be composed of the Ethics Chairperson, (3) three Executive Board and (3) elected members from the general Membership.
3. The committee will make a decision on the issue and submit in writing their decision to the Executive Board and affected member.
4. The Executive Board will act on the recommendation of the Ethics Committee.

### **Section B. Rating Session**

1. Rating session will be arranged and conducted by the Rating Chairperson.
2. The Rating Chairperson will select active members in good standing to assist in conducting rating session.
3. The Rating Chairperson will announce the time and place of the rating session.
4. There will be a minimum of (1) rating session a season.

**Section C. Condition for Reapplication**

1. A member dropped from the board must wait a year to reapply.  
(Ex. Dropped 1999, reapply for the 2000-2001 season)
2. An evaluation committee composed of (5) five active members in good standing must approve the reapplication.
3. If the reapplication is due to incompetence, the Rating Chairperson and Interpreter must be on the evaluation committee. If due to misconduct, any member in good standing.
4. Chairperson of N.Y.C.G.B.O.A. will appoint the Evaluation Committee.
5. Evaluation Committee will submit their decision to the Executive Board for record.
6. If applicant disagrees with the decision, they may appeal it to the Executive Board and to State Executive Committee whose decision will be final.

**Articles VIII. Dues**

1. Each member shall pay dues on an annual basis.
2. Dues are payable by March 15<sup>th</sup>.
3. Dues postmarked later than March 16<sup>th</sup> will be subject to a late fee of \$35.00.
4. Annual dues for all members are set by the Executive Board and are subject to change.
5. Dues not postmarked by April 15<sup>th</sup> will result in probation and possibly forfeiture of membership on the board.

**Article IX. Conduct of Meetings**

**Section A.**

1. Quorum for the purpose of transaction of business shall be two Executive Board members and one half of the membership plus one present at the meeting.



2. Meeting will be conducted by parliamentary procedure, based on the order of business of the U.S. House of Representatives as outlined in Robert's Rules of Order (Revised Edition)
3. Quorum for the purpose of transaction of board business shall be (6) six Executive Committee members.

**Article X. Eligibility of Officer**

Section A.

1. Only members who have been in good standing for no less than two year shall be eligible for election.

**Article XI. Amendment of Bylaws**

Bylaws of the N.Y.C.G.B.O.A. may be amended by a two thirds vote of the general membership present at any general meeting or special meeting called for that purpose, provided that the membership is notified with written notice by mail (30) thirty days in advance or at prior meeting. Bylaws amendments approved by the membership of N.Y.C.G.B.O.A shall become effective immediately.